



Date Form Received: _____

Sales Representative: _____

Date Product Received: _____

RMA Number: _____

NOTE: SEND THIS COMPLETED FORM BEFORE RETURNING ANY MERCHANDISE TO RECEIVE AN RMA NUMBER. ANY ACTION WILL BE DETERMINED AT OUR DISCRETION.

ALL FIELDS ON FORM MUST BE COMPLETED
 Any shipments arriving without this form and a return authorization number issued by our returns department will be refused.
 Any merchandise received that is not listed on the form will not be processed.

RETURN REQUEST FORM

FOR FASTEST POSSIBLE SERVICE:

1. Please verify that all products are under warranty.
2. If applicable, please notify our returns department of any shortages or damages within 48 hours.
3. Test all products prior to submitting form.
4. Fill out this form and email your Eddi's Distribution Centre.
5. Provide the invoice number for the listed items.
6. Indicate reason for return with as much information as possible.

Date: _____
 Store Name: _____
 Store Contact: _____ Customer No: _____
 Store Address: _____
 Email Address: _____
 Phone No: _____

QUANTITY	ITEM CODE	REASON FOR RETURN	INVOICE NO.	TESTED
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>
				Y <input type="checkbox"/> or N <input type="checkbox"/>

Upon receipt of this form we will email you a Return Authorization Number (RMA Number) to be noted in the field above and on the outside of all boxes being shipped (include this form with the shipment as well). Do not write on the boxes if it is the manufacturing packaging. Contact your returns and warranties department member to process these as invoice adjustments.